SSDEC EDUCATION POLICIES MANUAL

POLICY DGA AUTHORIZED SIGNATURES

As a public body the Council must be accountable, and authority for monitoring the expenditure of funds must be designated by the Council.

REGULATIONS

- 1. The signing authorities for the SSDEC will be the Superintendent, the Comptroller, and the SSDEC Chairperson and/or the Council representative from Fort Smith.
- 2. Cheques must be signed by any two of the above, including at least one administrative officer of the Council.
- 3. The Finance Officer may co-sign cheques in situations where a second signatory is not available.

Date: February 1999 Amended: April 2003